

# **The Convention of the Protestant Episcopal Church in the Diocese of Tennessee**

Financial Statements  
For the Years Ended December 31, 2024 and 2023

# **The Convention of the Protestant Episcopal Church in the Diocese of Tennessee**

## **Financial Statements**

For the Years Ended December 31, 2024 and 2023

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## **Independent Auditor's Report**

Board of Directors

The Convention of the Protestant Episcopal Church in the Diocese of Tennessee

### **Opinion**

We have audited the financial statements of The Convention of the Protestant Episcopal Church in the Diocese of Tennessee (the Diocese), which comprise the statements of financial position as of December 31, 2024 and 2023, the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Diocese as of December 31, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinion**

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Diocese and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Diocese's ability to continue as a going concern within one year after the date that the financial statements are issued or available to be issued.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts, and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Diocese's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Diocese's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

*Blankenship CPA Group PLLC*

Blankenship CPA Group, PLLC  
Nashville, Tennessee  
May 22, 2025

# The Convention of the Protestant Episcopal Church in the Diocese of Tennessee

## Statements of Financial Position

December 31, 2024 and 2023

	2024	2023
<b>Assets</b>		
Cash and cash equivalents	\$ 500,915	\$ 483,081
Accounts receivable	9,778	19,918
Prepaid expenses	42,021	53,055
Investments	14,335,990	13,067,247
Notes receivable	55,764	71,025
Property and equipment, net	<u>1,495,034</u>	<u>1,544,887</u>
Total assets	<b>\$ 16,439,502</b>	<b>\$ 15,239,213</b>
<b>Liabilities and Net Assets</b>		
Liabilities		
Accounts payable	\$ 20,170	\$ 51,225
Accrued expenses	1,876	1,887
Deferred revenue	<u>22,008</u>	<u>39,798</u>
Total liabilities	44,054	92,910
Net assets		
Without donor restrictions		
Designated		
Dandridge Trust	3,406,563	2,954,826
Endowment	1,510,261	1,419,113
Lambeth/General Convention	14,000	-
Mid-Cumberland Mountain Ministries	<u>524,224</u>	<u>470,551</u>
Total designated	5,455,048	4,844,490
Undesignated	<u>4,121,230</u>	<u>3,971,422</u>
Total without donor restrictions	9,576,278	8,815,912
With donor restrictions		
Endowment	6,796,251	6,303,475
Subject to purpose restrictions	<u>22,919</u>	<u>26,916</u>
Total with donor restrictions	6,819,170	6,330,391
Total net assets	<u>16,395,448</u>	<u>15,146,303</u>
Total liabilities and net assets	<b>\$ 16,439,502</b>	<b>\$ 15,239,213</b>

# The Convention of the Protestant Episcopal Church in the Diocese of Tennessee

## Statement of Activities For the Year Ended December 31, 2024

	Without donor restrictions	With donor restrictions	Total
<b>Revenue and Support</b>			
Contributions of cash and other financial assets	\$ 1,792,754	\$ 15,062	\$ 1,807,816
Investment income	145,606	116,543	262,149
Other income	32,834	-	32,834
Interest income	558	-	558
Net realized and unrealized gain (loss) on investments	780,780	777,484	1,558,264
Net assets released from restrictions	420,310	(420,310)	-
Total revenue and support	<u>3,172,842</u>	<u>488,779</u>	<u>3,661,621</u>
<b>Expenses</b>			
Program services	2,015,358	-	2,015,358
General and administrative services	397,118	-	397,118
Total expenses	<u>2,412,476</u>	<u>-</u>	<u>2,412,476</u>
Change in net assets	760,366	488,779	1,249,145
Net assets, beginning of year	8,815,912	6,330,391	15,146,303
Net assets, end of year	<u>\$ 9,576,278</u>	<u>\$ 6,819,170</u>	<u>\$ 16,395,448</u>

# The Convention of the Protestant Episcopal Church in the Diocese of Tennessee

## Statement of Activities For the Year Ended December 31, 2023

	Without donor restrictions	With donor restrictions	Total
<b>Revenue and Support</b>			
Contributions of cash and other financial assets	\$ 1,742,288	\$ 15,100	\$ 1,757,388
Parish/mission sales proceeds	878,800	-	878,800
Investment income	126,752	108,046	234,798
Other income	30,731	-	30,731
Interest income	777	-	777
Net realized and unrealized gain (loss) on investments	776,464	796,859	1,573,323
Net assets released from restrictions	319,133	(319,133)	-
Total revenue and support	<u>3,874,945</u>	<u>600,872</u>	<u>4,475,817</u>
<b>Expenses</b>			
Program services	1,978,255	-	1,978,255
General and administrative services	375,553	-	375,553
Total expenses	<u>2,353,808</u>	<u>-</u>	<u>2,353,808</u>
Change in net assets	1,521,137	600,872	2,122,009
Net assets, beginning of year	7,294,775	5,729,519	13,024,294
Net assets, end of year	<u>\$ 8,815,912</u>	<u>\$ 6,330,391</u>	<u>\$ 15,146,303</u>

# The Convention of the Protestant Episcopal Church in the Diocese of Tennessee

## Statement of Functional Expenses For the Year Ended December 31, 2024

	Program services	General and administrative	Total
Compensation and benefits	\$ 755,841	\$ 271,570	\$ 1,027,411
Outreach, payments to National Church and Diocesan affiliates	378,579	-	378,579
Missions council, support to Diocesan churches	168,858	-	168,858
Educational council, support payments for education	124,845	-	124,845
Supports and grants	231,848	-	231,848
Repairs and maintenance	47,033	16,899	63,932
Professional fees	-	54,275	54,275
Depreciation	38,527	13,843	52,370
Ministry service council, support payments	141,483	-	141,483
Miscellaneous	-	18,960	18,960
Insurance	29,201	-	29,201
Convention expenses	51,904	-	51,904
Utilities	14,029	5,040	19,069
Dues and subscriptions	6,035	5,935	11,970
Travel, meals, and entertainment	19,798	2,658	22,456
Supplies	-	5,796	5,796
Telephone	2,518	1,951	4,469
Special programs	2,924	-	2,924
Communications	359	-	359
Training	1,576	191	1,767
	<b>\$ 2,015,358</b>	<b>\$ 397,118</b>	<b>\$ 2,412,476</b>



# The Convention of the Protestant Episcopal Church in the Diocese of Tennessee

## Statement of Functional Expenses For the Year Ended December 31, 2023

	Program services	General and administrative	Total
Compensation and benefits	\$ 765,624	\$ 245,335	\$ 1,010,959
Outreach, payments to National Church and Diocesan affiliates	386,039	-	386,039
Missions council, support to Diocesan churches	206,876	-	206,876
Educational council, support payments for education	128,451	-	128,451
Supports and grants	132,768	-	132,768
Repairs and maintenance	43,801	13,831	57,632
Professional fees	-	65,741	65,741
Depreciation	37,897	11,967	49,864
Ministry service council, support payments	137,202	-	137,202
Miscellaneous	-	15,572	15,572
Insurance	25,179	-	25,179
Convention expenses	25,822	-	25,822
Utilities	13,412	4,236	17,648
Dues and subscriptions	6,650	7,614	14,264
Travel, meals, and entertainment	59,802	3,180	62,982
Supplies	3	6,376	6,379
Telephone	2,078	1,364	3,442
Special programs	2,671	-	2,671
Communications	3,608	-	3,608
Training	372	337	709
	<b>\$ 1,978,255</b>	<b>\$ 375,553</b>	<b>\$ 2,353,808</b>

# The Convention of the Protestant Episcopal Church in the Diocese of Tennessee

## Statements of Cash Flows

For the Years Ended December 31, 2024 and 2023

	2024	2023
Cash and cash equivalents, beginning of year	\$ 483,081	\$ 582,575
<b>Cash flows from operating activities</b>		
Change in net assets	1,249,145	2,122,009
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:		
Depreciation	52,370	49,864
Unrealized losses (gains) on investments, net	(1,079,841)	(1,434,639)
Change in:		
Accounts receivable	10,140	(2,968)
Prepaid expenses	11,034	(42,108)
Accounts payable	(31,055)	30,072
Accrued expenses	(11)	(565)
Deferred revenue	(17,790)	(28,325)
Net cash provided (used) by operating activities	193,992	693,340
<b>Cash flows from investing activities</b>		
Principal payments received on notes receivable	15,261	86,991
Purchase of investments	(293,097)	(1,113,264)
Proceeds from sale of investments	104,195	243,035
Purchases of property and equipment	(2,517)	(9,596)
Net cash provided (used) by investing activities	(176,158)	(792,834)
Net change in cash and cash equivalents	17,834	(99,494)
Cash and cash equivalents, end of year	\$ 500,915	\$ 483,081

# **The Convention of the Protestant Episcopal Church in the Diocese of Tennessee**

## **Notes to Financial Statements**

For the Years Ended December 31, 2024 and 2023

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### **Note 1. Nature of Organization and Summary of Significant Accounting Policies**

#### **Basis of Accounting**

The financial statements of The Convention of the Protestant Episcopal Church in the Diocese of Tennessee (the Diocese) have been prepared in accordance with accounting principles generally accepted in the United States of America (US GAAP).

#### **Basis of Presentation**

The financial statement presentation of the Diocese follows the recommendations of accounting and financial reporting standards prescribed for not-for-profit organizations. Accordingly, net assets of the Diocese and changes therein are classified and reported as follows:

Net assets without donor restrictions – Net assets that are not subject to donor-imposed stipulations. Net assets without donor restrictions may be designated for specific purposes by action of the Bishop and Council.

Net assets with donor restrictions – Net assets subject to donor-imposed stipulations. Some donor restrictions are temporary in nature; those restrictions may be fulfilled by actions of the Diocese or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity. Generally, the donors of assets to be maintained in perpetuity permit the Diocese to use all or part of the income earned on related investments for general or specific purposes.

The Diocese is comprised of 45 parishes and missions in the Middle Tennessee area. The Bishop and Council of the Diocese have fiduciary responsibility for the Diocese. Those responsibilities include oversight of the regular operating activities in the operating budget and for the Dandridge Trust and Mid-Cumberland Mountain Ministries (MCMM). The Dandridge Trust, a grant making body of the Diocese, gives grants for outreach projects primarily inside of the Diocese. MCMM provides zero to low percent interest-bearing housing loans and rehabilitation loans to qualifying participants in the Grundy County area. The accounts of the Dandridge Trust and MCMM are included in the accompanying financial statements.

When deemed appropriate, parishes and missions may deposit funds into the Episcopal Endowment Corporation, a common trust fund held at a financial institution. The common trust funds owned by the Diocese are included in these financial statements. Other funds owned at the congregational level are not a part of these financial statements.

#### **Use of Estimates**

The preparation of financial statements in conformity with US GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Estimates and assumptions also affect the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates and assumptions.

#### **Cash and Cash Equivalents**

For purposes of the statements of cash flows, the Diocese considers its cash and cash equivalents to include cash in checking and savings accounts, certificates of deposit, and money market accounts which are readily available for current operations. Cash and cash equivalents during the year may exceed Federal Deposit Insurance Corporation (FDIC) limits. Excess uninsured balances of the Diocese at December 31, 2024 and 2023 were approximately \$207,000 and \$220,000, respectively.

# **The Convention of the Protestant Episcopal Church in the Diocese of Tennessee**

## **Notes to Financial Statements**

For the Years Ended December 31, 2024 and 2023

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### **Note 1. Nature of Organization and Summary of Significant Accounting Policies**

#### **Investments**

The Diocese carries investments in marketable securities with readily determinable fair values and all investments in debt securities at their fair value in the statements of financial position. Unrealized gains and losses are included in the change in net assets in the statements of activities.

#### **Fair Value Measurements**

The Diocese uses fair value measurements to record fair value adjustments to certain assets and liabilities and to determine fair value disclosures. In accordance with the Fair Value Measurement topic of Financial Accounting Standards Board Accounting Standards Codification (ASC), the fair value of a financial instrument is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. In accordance with this guidance, the Diocese groups its financial assets and liabilities generally measured at fair value in a three level valuation hierarchy for disclosure of fair value measurements defined in Level 1 – inputs for quoted market prices for identical assets or liabilities in active markets; Level 2 – inputs include quoted market prices for similar assets and liabilities in active markets and inputs that are observable either directly or indirectly; and Level 3 – inputs that are unobservable and significant to the fair value measurements.

#### **Notes Receivable**

Notes receivable are stated at unpaid principal balance, less an allowance for loan losses. Interest on loans is recognized over the term of the loan and is calculated using the simple interest method on principal amounts outstanding. The accrual of interest on loans is discontinued at the time a loan becomes delinquent. Notes are returned to accrual status when all principal and interest amounts contractually due are brought current and future payments are reasonably assured. There are no significant past due notes receivable at December 31, 2024 and 2023. Past due status is based on contractual terms. In all cases, loans are placed on nonaccrual status or charged off at an earlier date if management believes that collection of principal or interest is doubtful.

The Diocese maintains an allowance for uncollectible notes receivable carried at an amount which bad debts are reasonably expected not to exceed. The allowance for uncollectible notes receivable is evaluated on a regular basis by management and is based upon management's periodic review of the collectability of the notes receivable in light of historical experience, adverse situations that may affect the borrower's ability to repay, estimated value of any underlying collateral, and prevailing economic conditions. This evaluation is inherently subjective as it requires estimates that are susceptible to significant revision as more information becomes available. Notes receivable are charged off against the allowance for uncollectible notes receivable when management of the Diocese determines collection efforts will not be successful. Bad debt expense was not significant in 2024 and 2023.

#### **Property and Equipment**

Property and equipment is recorded at cost or, if donated, at fair value at the date of donation. If donors stipulate how long the assets must be used, the contributions are recorded as restricted support. In the absence of such stipulations, donations of property and equipment are recorded as unrestricted support. Depreciation is computed using the straight-line method over the life of the asset, which ranges from 3 to 40 years.

# **The Convention of the Protestant Episcopal Church in the Diocese of Tennessee**

## **Notes to Financial Statements**

For the Years Ended December 31, 2024 and 2023

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### **Note 1. Nature of Organization and Summary of Significant Accounting Policies**

#### **Property and Equipment**

Land, buildings, and equipment of the Diocese parish and mission churches are reported on each congregation's financial statements as they maintain the beneficial use of the property and are not included in the accompanying financial statements. In accordance with the Canons of the Diocese, the title to all properties are held in trust of the Diocese and would revert to the Diocese in the event a congregation ceases operations or ceases operating in accordance with the Charter, Constitution, or Canons of the Diocese, and the Episcopal Church.

#### **Endowment**

The Uniform Prudent Management of Institutional Funds Act (UPMIFA) was enacted in Tennessee effective July 1, 2007. US GAAP provides guidance on the net asset classification of donor-restricted endowment funds for a nonprofit organization that is subject to an enacted version of UPMIFA. It also requires disclosure of a description of the governing board's interpretation of the law that underlies the organization's policies for the appropriation of endowment assets for expenditures (its endowment spending policies), a description of the organization's endowment investment policies, and additional disclosures not previously required.

The endowment includes both donor-restricted funds and funds designated by the Bishop and Council to function as endowments. The net assets associated with endowment funds including funds designated by the Bishop and Council to function as endowments are classified and reported based on existence or absence of donor-imposed restrictions.

The Diocese has adopted endowment investment and spending policies that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of endowment assets. To achieve its long-term rate of return objectives, the Diocese relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized gains) and current yield (interest and dividends). The Diocese expects its endowment funds over time to provide an average rate of return of approximately 4% to 5% annually. The Diocese's endowment spending policy uses a percentage of a three-year moving average of the endowment fund's market value which is distributed to the appropriate funds. These distributions consist of interest, dividends, and if necessary, a portion of accumulated investment gains.

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the value of the initial and subsequent donor gift amounts (deficit). When donor endowment deficits exist, they are classified as a reduction of net assets with donor restrictions.

#### **Contributions**

Contributions received are considered to be available for unrestricted use unless specifically restricted by the donor. All donor-restricted support is reported as an increase in net assets with donor restrictions. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

#### **Contributions of Nonfinancial Assets**

No amounts have been reflected in the financial statements with respect to donated services as no objective basis is available to place a value on such services; however, volunteers have donated their time to help in the administration of the Diocese's office.

# **The Convention of the Protestant Episcopal Church in the Diocese of Tennessee**

## **Notes to Financial Statements**

For the Years Ended December 31, 2024 and 2023

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### **Note 1. Nature of Organization and Summary of Significant Accounting Policies**

#### **Income Taxes**

The Diocese is generally exempt from federal income taxes on related income under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no income tax was paid or recorded in the financial statements for the years ended December 31, 2024 and 2023.

#### **Functional Expenses**

The cost of program and supporting services have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited. While most costs have been directly assigned to a functional category, certain salaries and wages have been allocated to program and general and administrative based on time and effort estimates made by management. Given that contributions are primarily received through regular tithing activities of member parishes and mission churches, no costs are deemed to be fundraising in nature.

#### *Program and Supporting Services*

The following program and supporting services are included in the accompanying financial statements:

Program Services – Includes activities carried out to fulfill the Diocese's mission.

General and Administrative Services – Administrative expenses related to the overall direction of the Diocese. These expenses are not identifiable with a particular program or event but are indispensable to the conduct of those activities and are essential to the Diocese.

#### **Leases**

The Diocese determines if an arrangement is or contains a lease at inception, which is the date on which the terms of the contract are agreed to, and the agreement creates enforceable rights and obligations. A contract is or contains a lease when (i) explicitly or implicitly identified assets have been deployed in the contract and (ii) the Foundation obtains substantially all of the economic benefits from the use of that underlying asset and directs how and for what purpose the asset is used during the term of the contract. The Diocese also considers whether its service arrangements include the right to control the use of an asset.

The Diocese made an accounting policy election available under ASC Topic 842 not to recognize right-of-use (ROU) assets and lease liabilities for leases with a term of 12 months or less. For all other leases, ROU assets and lease liabilities are measured based on the present value of future lease payments over the lease term at the commencement date of the lease (or January 1, 2022, for existing leases upon the adoption of Topic 842). The ROU assets also include any initial direct costs incurred and lease payments made at or before the commencement date and are reduced by any lease incentives. To determine the present value of lease payments, the Diocese made an accounting policy election available to non-public companies to utilize a risk-free borrowing rate, which is aligned with the lease term at the lease commencement date (or remaining term for leases existing upon the adoption of Topic 842).

# The Convention of the Protestant Episcopal Church in the Diocese of Tennessee

## Notes to Financial Statements

For the Years Ended December 31, 2024 and 2023

### Note 1. Nature of Organization and Summary of Significant Accounting Policies

#### Leases

Future lease payments may include fixed rent escalation clauses or payments that depend on an index (such as the consumer price index), which is initially measured using the index or rate at lease commencement. Subsequent changes of an index and other periodic market-rate adjustments to base rent are recorded in variable lease expense in the period incurred. Residual value guarantees or payments for terminating the lease are included in the lease payments only when it is probable they will be incurred.

The Diocese has made an accounting policy election to account for lease and non-lease components in its contracts as a single lease component. The non-lease components typically represent additional services transferred to the Foundation which are variable in nature and recorded in variable lease expense in the period incurred.

The Diocese has made an accounting policy election to use the risk-free rate as the discount rate if the rate implicit in the lease is not readily determinable. The risk-free rate is the rate of a zero-coupon US Treasury instrument for the same period of time as the lease term.

Leases are not material to the Diocese's financial statements and, therefore, separate line-item presentation and additional disclosures are not presented.

### Note 2. Liquidity and Availability

The following table represents the Diocese's financial assets, reduced by amounts not available for general expenditure within one year:

	2024	2023
Financial assets		
Cash and cash equivalents	\$ 500,915	\$ 483,081
Accounts receivable	9,778	19,918
Investments	<u>14,335,990</u>	<u>13,067,247</u>
Total financial assets at year-end	14,846,683	13,570,246
Less amounts not available to be used within one year		
Designated	5,455,048	4,844,490
Purpose restrictions including earnings on endowment	4,887,504	4,398,725
Amounts held in perpetuity	<u>1,931,666</u>	<u>1,931,666</u>
Financial assets available to meet cash needs for general expenditures within one year	\$ 2,572,465	\$ 2,395,365

Financial assets are considered unavailable when illiquid or not convertible to cash within one year or because the Bishop and Council has set aside the funds for a specific purpose. These designations could be drawn upon if governance approves that action. The Diocese considers general expenditures to be all expenditures related to its ongoing activities of achieving its mission.

The Diocese has certain assets limited to use for donor-restricted purposes, as well as other designated assets that are designated for future capital expenditure and programs. These assets limited to use, are not available for general expenditure within the next year. However, the designated amounts could be made available, if necessary.

# The Convention of the Protestant Episcopal Church in the Diocese of Tennessee

## Notes to Financial Statements

For the Years Ended December 31, 2024 and 2023

### Note 3. Fair Value Measurements and Investments

Fair value of assets and liabilities measured on a recurring basis at December 31, 2024 are as follows:

	Level 1	Level 2	Level 3	Total
Investments				
Episcopal Endowment Corporation	\$ -	\$ 12,610,734	\$ -	\$ 12,610,734
Mutual funds	1,700,063	-	-	1,700,063
Money market funds	<u>25,193</u>	<u>-</u>	<u>-</u>	<u>25,193</u>
	<b>\$ 1,725,256</b>	<b>\$ 12,610,734</b>	<b>\$ -</b>	<b>\$ 14,335,990</b>

Fair value of assets and liabilities measured on a recurring basis at December 31, 2023 are as follows:

	Level 1	Level 2	Level 3	Total
Investments				
Episcopal Endowment Corporation	\$ -	\$ 11,661,999	\$ -	\$ 11,661,999
Mutual funds	1,380,151	-	-	1,380,151
Money market funds	<u>25,097</u>	<u>-</u>	<u>-</u>	<u>25,097</u>
	<b>\$ 1,405,248</b>	<b>\$ 11,661,999</b>	<b>\$ -</b>	<b>\$ 13,067,247</b>

The majority of the Diocese's investments are held by Episcopal Endowment Corporation Common Trust Fund (the Fund). The Fund was established in 1933 to receive and manage funds from the Diocese and related parishes, missions, and other authorized entities. The Fund primarily invests in mutual funds and common stocks.

Investment income in the statements of activities is as follows:

	2024	2023
Investment income		
Endowment investments	\$ 142,374	\$ 130,896
Other investments	119,775	103,902
Realized and unrealized gains (losses)		
Endowment investments	807,394	952,970
Other investments	<u>750,870</u>	<u>620,353</u>
	<b>\$ 1,820,413</b>	<b>\$ 1,808,121</b>
Without donor restrictions	\$ 926,386	\$ 903,216
With donor restrictions	<u>894,027</u>	<u>904,905</u>
	<b>\$ 1,820,413</b>	<b>\$ 1,808,121</b>



# The Convention of the Protestant Episcopal Church in the Diocese of Tennessee

## Notes to Financial Statements

For the Years Ended December 31, 2024 and 2023

### Note 4. **Notes Receivable**

Notes receivable bear interest from 0%-2% and mature through 2031. Notes receivable consist of the following:

	<b>2024</b>	<b>2023</b>
MCOMM Residential Real Estate	\$ 55,764	\$ 71,025
Less: allowance for uncollectible notes receivable	<u>-</u>	<u>-</u>
	<b>\$ 55,764</b>	<b>\$ 71,205</b>

### Note 5. **Property and Equipment**

Property and equipment consist of the following:

	<b>2024</b>	<b>2023</b>
Land	\$ 766,102	\$ 766,102
Buildings	1,024,799	1,024,799
Office furniture and equipment	344,130	341,612
Website	33,000	33,000
Less: accumulated depreciation	<u>(672,997)</u>	<u>(620,626)</u>
Fixed assets, net	<b>\$ 1,495,034</b>	<b>\$ 1,544,887</b>

### Note 6. **Endowment**

Endowment composition by type of fund were as follows at December 31, 2024:

	<b>Without donor restrictions</b>	<b>With donor restrictions</b>	<b>Total</b>
Donor-restricted endowment funds	\$ -	\$ 6,796,251	\$ 6,796,251
Board-designated endowment funds	<u>1,510,261</u>	<u>-</u>	<u>1,510,261</u>
Total assets at fair value	<b>\$ 1,510,261</b>	<b>\$ 6,796,251</b>	<b>\$ 8,306,512</b>

Endowment composition by type of fund were as follows at December 31, 2023:

	<b>Without donor restrictions</b>	<b>With donor restrictions</b>	<b>Total</b>
Donor-restricted endowment funds	\$ -	\$ 6,303,475	\$ 6,303,475
Board-designated endowment funds	<u>1,419,113</u>	<u>-</u>	<u>1,419,113</u>
Total assets at fair value	<b>\$ 1,419,113</b>	<b>\$ 6,303,475</b>	<b>\$ 7,722,588</b>

# The Convention of the Protestant Episcopal Church in the Diocese of Tennessee

## Notes to Financial Statements

For the Years Ended December 31, 2024 and 2023

### Note 6. Endowment

Changes in endowment for 2024:

	Without donor restrictions	With donor restrictions	Total
Endowment and similar net assets at January 1, 2024	\$ 1,419,113	\$ 6,303,475	\$ 7,722,588
Investment income, net	25,831	116,543	142,374
Net realized and unrealized gains (losses)	<u>146,739</u>	<u>660,655</u>	<u>807,394</u>
Total endowment return	172,570	777,198	949,768
Gifts to endowment	19,946	-	19,946
Endowment spending for operations	<u>(101,368)</u>	<u>(284,422)</u>	<u>(385,790)</u>
Endowment and similar net assets at December 31, 2024	<b>\$ 1,510,261</b>	<b>\$ 6,796,251</b>	<b>\$ 8,306,512</b>

Changes in endowment for 2023:

	Without donor restrictions	With donor restrictions	Total
Endowment and similar net assets at January 1, 2023	\$ 1,201,194	\$ 5,708,872	\$ 6,910,066
Investment income, net	22,850	108,046	130,896
Net realized and unrealized gains	<u>156,111</u>	<u>796,859</u>	<u>952,970</u>
Total endowment return	178,961	904,905	1,083,866
Gifts to endowment	193,264	-	193,264
Endowment spending for operations	<u>(154,306)</u>	<u>(310,302)</u>	<u>(464,608)</u>
Endowment and similar net assets at December 31, 2023	<b>\$ 1,419,113</b>	<b>\$ 6,303,475</b>	<b>\$ 7,722,588</b>

Endowment and similar net assets classified as net assets without donor restrictions include unrestricted gifts from donors and other funds designated by the Diocese as quasi-endowment for the long-term support of the Diocese, including any accumulated income and appreciation thereon. Endowment net assets with donor restrictions include accumulated income and appreciation on donor-contributed endowment funds. Endowment funds and similar net assets with donor restrictions consist of those funds designated by donors to be invested in perpetuity to provide a permanent source of income. Endowment and similar net assets are primarily used to fund missions, support for clergy, and other programs within the Diocese. At December 31, 2024 and 2023, the Diocese's endowment amounts to be held in perpetuity totaled \$1,931,666.

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor or UPMIFA requires the Diocese to retain as a fund of perpetual duration.

# The Convention of the Protestant Episcopal Church in the Diocese of Tennessee

## Notes to Financial Statements

For the Years Ended December 31, 2024 and 2023

### Note 7. Commitments

#### Guaranties

The Diocese is a guarantor on mortgage notes payable to financial institutions for the construction and renovation of two parish's buildings. The parishes are responsible for the monthly mortgage payments and the Diocese serves as a guarantor should the parishes default. The Diocese evaluates the financial position of the parishes on an annual basis and has determined that it is remote that any debt assistance will be needed in the future and therefore has not accrued or recorded any liability. The mortgage notes payable call for monthly principal and interest payments of \$15,452 and \$3,619 and mature in December 2027 and May 2028. The notes bear interest at 3.69% and 6.25% and are secured by real property whose fair value is in excess of the principal amounts. Should the parishes default and the Diocese be required to make payments, the Diocese could seek recourse through reversion of the property to the Diocese.

Total outstanding balances were as follows:

	2024	2023
Church of the Good Shepherd	\$ 2,009,025	\$ 2,125,588
Church of the Holy Spirit	<u>379,316</u>	<u>397,990</u>
	<b>\$ 2,388,341</b>	<b>\$ 2,523,578</b>

The Diocese has not provided any debt assistance in 2024 or 2023 and does not anticipate providing assistance on these notes in the future. Therefore, no accrual for debt assistance is included in the 2024 or 2023 financial statements.

#### Retirement Plans

The Diocese makes contributions to The Church Pension Fund Clergy Pension Plan (Clergy Plan) of the Episcopal Church for clergy members serving on the Diocesan staff. The Church Pension Fund provides a pension at retirement, disability retirement benefits, and lump-sum death payments. The Episcopal Canons require every church unit engaging clergy services to pay an assessment based on compensation. This applies to full-time, part-time, supply, or interim work performed by clergy that continues for at least three months and where the clergy is paid more than \$200 during a three-month consecutive period. The Fund's trustees have set the assessment rate at 18% of annual compensation plus certain benefits. The expenses related to this plan were \$92,673 and \$93,606 for 2024 and 2023, respectively.

The Diocese also participates in The Episcopal Church Lay Employees' Retirement Plan (Lay Plan), which is available to lay employees who have completed one year of service and have attained the age of 25. The Diocese contributes a percentage of the employee's earnings, and employees become fully vested after five years of service. The expenses related to this plan were \$12,767 and \$12,368 for 2024 and 2023, respectively.

# **The Convention of the Protestant Episcopal Church in the Diocese of Tennessee**

## **Notes to Financial Statements**

For the Years Ended December 31, 2024 and 2023

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### **Note 7. Commitments**

#### **Retirement Plans**

At March 31, 2024 (the most recent available plan information), Clergy Plan net assets available for pension benefits after amount designated for assessment deficiency was approximately \$14.2 billion, and the actuarial present value of accumulated plan benefit obligations was approximately \$5.9 billion. At March 31, 2024, Lay Plan net assets available for pension benefits after amount designated for assessment deficiency was approximately \$276 million, and the actuarial present value of accumulated plan benefit obligations was approximately \$196 million. The Clergy Plan was in excess of 42% funded at March 31, 2024. The Lay Plan was over 71% funded at March 31, 2024. The Diocese contributions to the respective retirement plans was less than 1% of total plan contributions for the most recently reported plan year.

### **Note 8. Concentrations**

The Diocese receives a substantial amount of its contributions from two parishes. The contributions from these two parishes comprised approximately 40% and 41% of total contributions during 2024 or 2023, respectively. A significant reduction in the level of this support, if this were to occur, could have an adverse impact on the Diocese's programs and services.

At December 31, 2024 and 2023, investments totaled \$14,335,990 and \$13,067,247, respectively. Investments are primarily invested in common trust funds which primarily invest in mutual funds and common stocks. Such amounts are not insured by FDIC or any other government agency and are subject to investment risk, including loss of principal. Investments are insured by the Securities and Investor Protection Corporation, which covers investor losses up to \$500,000, in some cases, attributable to bankruptcy or fraudulent practices of brokerage firms.

### **Note 9. Subsequent Events**

Management has evaluated subsequent events through May 22, 2025, the date on which the financial statements were available for issuance.